



TRAINING & PLACEMENT DEPARTMENT  
**RAMGARHIA INSTITUTE OF ENGG. & TECH.**

REC Complex, Satnampura, Phagwara, 144402, Punjab, INDIA  
(APPROVED BY AICTE, NEW DELHI & AFFILIATED TO PUNJAB TECHNICAL UNIVERSITY)

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Ref. No. T&P/2021/6M.....

Dated:.....

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Subject:- : Request for Industrial Training of B.Tech. 8<sup>th</sup> Semester Student.**

**Dear Sir/Madam,**

I am a **B.Tech** student of Ramgarhia Institute of Engg. & Tech., Phagwara, which imparting technical education since 2003. Over the years it has emerged as one of the most prestigious institute of North India.

Our college is conducting **B.Tech** courses in five disciplines i.e. **CSE, ECE, Mech., Civil & IT**. **M.Tech.** courses in **ECE, CSE, and Production Engg. , Civil Engg.** for meeting the research requirements of the technical fields. In addition to these courses **RIET** is also offering **MBA & MCA** programs. As per the **B.Tech** course curriculum of the **IKG Punjab Technical University**. I have to undergo Software Training & Industry Oriented Project Training, in 8<sup>th</sup> Semester of my course of study, to fulfill the partial requirements for completion of my B.Tech. Degree Programme. Hence, I request you to kindly permit me to undergo Industry Oriented Project Training, in your esteemed organization during the period from \_\_\_\_\_ to \_\_\_\_\_.

I shall be highly obliged.

**Signature** \_\_\_\_\_

**Name:** \_\_\_\_\_ **University Roll No.:** \_\_\_\_\_ **Class. Roll No.:** \_\_\_\_\_

**Course: B.Tech Branch:** \_\_\_\_\_ **Contact No.:** \_\_\_\_\_ **E-mail ID:** \_\_\_\_\_

**Department Use only:**

*Recommended by: HOD/Departmental Training Incharge*

**Department:** \_\_\_\_\_ **Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

*Forwarded for kind consideration of the student's request to authorized representative of the Industry.*

Seal & Signature  
Training & Placement Officer  
RIET, Phagwara